

東京日英学院

Tokyo JE Language School

Address

5-11-13-2F Kiba Koto-ku Tokyo 135-0042

Tel : 03-5602-9771

Fax : 03-5602-9772

URL : <http://www.tokyoje.com/>

Email : info@tokyoje.com

Qualifications

Applicant must qualify as under the following.

1	Applicant must have completed 12 or more years of conventional education in your home country and in principle within 5years from their last graduation.
2	Require certificates of 150 hours or more of Japanese language study and Japanese level must over Level 4 Japanese Proficiency Test.

Selection

Examine of documents, Interview and Japanese test.

Substitution

The person in place of the applicant is his/her supporter and lives near Tokyo area.

1. Regarding as the substitution (the supporter), it is possible for the Japanese or a foreigner.
2. In case of the foreigner, it is the supporter who works in Japan for 3years more.
3. The supporter is the person who is the propinquity to the applicant.

Course

Course	Team	Graduation	Application opening day	Deadline of Application
2years	From April	March (2years later)	September (last year)	OCT 31 st
1year & 9months	From July		January (last year)	FEB 28 th
1year & 6months	From October		March (last year)	APR 30 th
1year & 3months	From January	March (Next year)	September (last year)	Aug 31 st

Tuition

(Unit:JPY)

Fee Term	Application fee	Registration fee	Tuition fee	Text & Material fee	insurance	Total
Before entrance	25,000	55,000	600,000 (For 1year)	66,000 (For 1year)	10000 (For 1year)	756,000
1 year later	Student who enter in January		150,000 (For 3months)	16,500 (For 3months)	10000 (For 1months)	169,500
	Student who enter in April		300,000 (For 6months)	33,000 (For 6months)	7500 (For 9months)	343,000
	Student who enter in July		300,000 (For 6months)	33,000 (For 6months)	5000 (For 6months)	340,500
	Student who enter in October		300,000 (For 6months)	33,000 (For 6months)	2500 (For 3months)	338,000
1 year and 6months later	Student who enter in April		300,000 (For 6months)	30,000 (For 6months)		333,000
	Student who enter in July		150,000 (For 3months)	15,000 (For 3months)		166,500
Total for April	1,432,000					
Total for July	1,263,000					
Total for October	1,094,000					
Total for January	925,000					

* Initially, it costs 756.000yen for 1year.

After that, it costs about 333.000 yen (Tuition, Texts & Materials) per 6months.

* Applicant pays the application fee when they apply.

* After issued Certificate of Eligibility, please pay the tuition and other fees.

After that, we will send "Certificate of Eligibility" to applicant.

* In case Embassy or consular office refuses the issue of applicant in your home country, we refund the school fee except the application fee and the registration fee.

Admission Procedure

Applicants

TEL:(+81)3-5602-9771 / FAX:(+81)3-5602-9772

Email : info@tokyoje.com or tokyoje@hotmail.co.jp

Please make contact with Tokyo JE Language School(TJELS). At this time, TJELS staff will ask you some questions.(e.g. purpose of study, length of study, etc.)

Submission of the necessary documents and Application fee at a time of application during the appointed period.

2year course: 1 st , SEP~31 st , OCT	1year & 9month course: 1 st , JAN~28 th , FEB	1year & 6month course: 1 st , MAR~30 th APR	1year & 3month course 1 st SEP~31 st AUG
---	---	---	--

- Application periods may be extended.

Screening Test Performed by Tokyo JE Language School.

Accepted applicants

Un-accepted applicants

Application for [Certificate of Eligibility] will be made by TJELS at Tokyo Immigration Bureau.

All documents will be returned to applicants.
Application fee is non-refundable

Notification of the results of the application for [Certificate of Eligibility].

Successful applicants

Remittance of Tuition for TJELS

Only original certificates will be returned to applicants.

Application fee is non-refundable

Applicants will receive [Certificate of Eligibility] and [Admission certificate].

Application for Visa through submission of [Certificate of Eligibility] at the Japanese Embassy or Consulate.

Entry to Japan

Application Documents

2015.4.1

	necessary documents	
Documents concerning the applicant;	* Application for admission	The name in English should be the same as in your passport. <Hand written by the applicant>
	* Resume and reason for studying Japanese	Write down <u>the specific reasons</u> why you are going to study Japanese in Japan. <Hand written by the applicant>
	Photographs(4×3cm) ——8prints	Write your name on the back. Photos printed from computers are not acceptable
	Diploma or Certificate from the highest school (Original)	After the confirmation, we return it.
	Transcript from the highest school (Original)	After the confirmation, we return it.
	Certificate of enrollment	In case you are a student at school now.
	Certificate of relationship between the applicant and the sponsor	The original family registers or birth certificates
	A photocopy of the passport	Photocopies of the pages embarkation & disembarkation for previous trips and photo
	Certificate from Japanese language school	Please write the total curriculum time and the time the student took part in. Please write the school address, telephone number and date made out.
	Certificate of employment	In case of part-time job, it is necessary too.

Documents concerning the person bearing study & living expenses;	* Guarantee for bearing study and living expenses	When applicants renew their visa, they need <u>the receipt of remittance from sponsor</u> . <hand written by sponsor>
	Certificate of bank account balance	Please use the bank letter written the address, telephone number, branch name etc. Time deposit in your home country.
	Photocopies of the bankbook	All pages of the bankbook (Immigration Bureau demands the process how did he / she make the amount ex.) the monthly salary is paid through the bank
	Certificate of employment (In case of office worker)	Please use the company letter written the address, telephone number etc. We need his/her position, date, name of work person.
	Certificate of resident's Registration	
	Household register	
	Alien registration certificate	
	A photocopy of the passport	
	A photocopy of the Alien card	
	Tax certificate(from Tax office)	for 3years
	Certificate of annual income	for 3years

→ you can not use correction fluid for any document.

→ all non-Japanese documents must be accompanied by a Japanese translation.

If non-Japanese translation is available, inform us in advance.

東京日英学院

Tokyo JE Language School

入学願書

Application for Admission

本人記載
hand written
by applicant

氏名 Name in full	英語表記(English)			カタカナ表記(Katakana)			写真 (photo) 4cm×3cm
国籍 Nationality				性別 Sex	<input type="checkbox"/> 男 M	<input type="checkbox"/> 女 F	
生年月日 Date of Birth	年 Y	月 M	日 (才) D (years old)	婚姻状況 Marital status	<input type="checkbox"/> 未婚 Single	<input type="checkbox"/> 既婚 Married	
出生地 Place of birth			本籍 Domicile				
現住所 Address					電話 Tel		
戸籍住所 Family register address					電話 Tel		

旅券番号 Passport Number			有効期限 Date of Expiry	年 Y	月 M	日 D	ビザ申請予定地 Place to apply for visa		
過去の 来日状況 Previous Stay in Japan	<input type="checkbox"/> 有 Yes ()回time(s)	在留資格交付申請歴 Have you ever applied for Certificate of Eligibility? <input type="checkbox"/> 有 Yes / <input type="checkbox"/> 無 No	滞在期間 Period	年 Y	月 M	日 D	～ 年 Y	月 M	日 D
				年 Y	月 M	日 D	～ 年 Y	月 M	日 D
				年 Y	月 M	日 D	～ 年 Y	月 M	日 D
就学希望期間 Intended length of study	<input type="checkbox"/> 1年3ヵ月 1year and 3months	<input type="checkbox"/> 1年6ヵ月 1year and 6months	<input type="checkbox"/> 1年9ヵ月 1year and 9months	<input type="checkbox"/> 2年 2years	卒業後の予定 Specific Plans After Graduation		Entrance into a school of higher grade in Japan		
					<input type="checkbox"/> 日本での進学 日本での就職 帰国 その他	Employment in Japan Homecoming Others ()			

II. 日本語学習歴 Record of Previous Japanese Study

<input type="checkbox"/> 有 Yes	学校及び学院名 Name of School or Institute	学習期間 Period					
		年 Y	月 M	日 D	～	年 Y	月 M
<input type="checkbox"/> 無 No		年 Y 月 M 日 D ～ 年 Y 月 M 日 D					
		年 Y	月 M	日 D	～	年 Y	月 M

III. 経費支弁者及び在日親族(父・母・配偶者・子・兄弟姉妹等) Sponsor and family in Japan(Father, Mother, Spouse, Son, Daughter, Brother, Sister or others)

関係 Relation ship	氏名 Name	生年月日 Date of Birth	国籍 Nationality	同居予定 To reside with applicant or not	勤務先・通学先 Place of employment/ school	在留カード Residence card number
				<input type="checkbox"/> はい Yes <input type="checkbox"/> いいえ No	Tel: _____	
				<input type="checkbox"/> はい Yes <input type="checkbox"/> いいえ No	Tel: _____	
				<input type="checkbox"/> はい Yes <input type="checkbox"/> いいえ No	Tel: _____	

上記正に相違ありません。 I hereby declare the above statement is true and correct.

年 月 日
Y M D

署名
Signature of Applicant

東京日英学院

Tokyo JE Language School

履歴書

Resume

1. 国籍 : _____ 氏名 : _____ 性別 : 男 女
 Nationality : _____ Name : _____ Sex : M F

2. 生年月日 : _____ 年 _____ 月 _____ 日 3. 現住所 : _____
 Date of Birth : _____ Y _____ M _____ D Address : _____

4. 配偶者の有無 : 有 (配偶者名 : _____) 無
 Marial Status : Married (Spouse's Name : _____) Single

5. 学歴(初等教育から順次最終学歴まで全て記載して下さい。):
 Educational Record(from primary school to the latest graduated school):

	学校名 Name of school	所在地 Address	在学期間 Period of attendance			
			年 Y	月 M	~	年 月 Y M
(1)	_____	_____	_____	_____	~	_____
(2)	_____	_____	_____	_____	~	_____
(3)	_____	_____	_____	_____	~	_____
(4)	_____	_____	_____	_____	~	_____

6. 日本語学習歴: 有 無
 Experience of Japanese language: Yes No

	学習機関 Name of school / institute	所在地 Address	在学期間 Period of study			
			年 Y	月 M	~	年 月 Y M
(1)	_____	_____	_____	_____	~	_____
(2)	_____	_____	_____	_____	~	_____

7. 職歴(就職年月順に記載して下さい。): 有 無
 Occupation(from earliest to the most resent): Yes No

	勤務先名 Name of employment	職種 Type of work	所在地 Address	在職期間 Period of employment			
				年 Y	月 M	~	年 月 Y M
(1)	_____	_____	_____	_____	_____	~	_____
(2)	_____	_____	_____	_____	_____	~	_____
(3)	_____	_____	_____	_____	_____	~	_____

8. 家族構成(両親、兄弟について全て記載して下さい。):
 Family(please write down only your parents, brother and sister.):

続柄 Relationship	氏名 Name	生年月日 Date of Birth	国籍 Nationality	性別 Sex	職業 Type of work	現住所 Address

※ さらに家族がいる場合は別紙に記載して下さい。(if you have more, please describe in another sheet.)

9. 出入国歴: 有・無
Previous stay in Japan: Yes・No

	入国年月日 Date of entry	出国年月日 Departure	在留資格 Type of VISA	在留目的 Purpose of stay
(1)	年 月 日 ~ Y M D ~	年 月 日 Y M D		
(2)	年 月 日 ~ Y M D ~	年 月 日 Y M D		
(3)	年 月 日 ~ Y M D ~	年 月 日 Y M D		

※さらに出入国歴がある場合は別紙に記載して下さい。(if you have more than one entry, please describe in another sheet.)

10. 就学理由(日本語習得理由について自国語、または英語で具体的に述べて下さい。)
Reason for study(fill in the specific reasons why you are going to study Japanese in detail.):

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

11. 修了後の予定(以下の中から該当項目にチェックをし、必要事項を記載して下さい。):
After completion of the Japanese school(please check in the item, and indicate a required matter.)

<input type="checkbox"/> 日本での進学 enter a school of higher education in Japan	志望校 Name of school	_____	志望学部・学科 Major / Course	_____
<input type="checkbox"/> 就職 work in Japan	会社名 Name of company	_____	事業内容(職種) Type of work	_____
<input type="checkbox"/> 帰国 return to home country	住所 Address	_____		
<input type="checkbox"/> その他 others		_____		

以上のことは全て事実であり、私が直筆したものです。
I, hereby declare the above statement is true and correct.

年 Y	月 M	日 D	署名 Signature
_____	_____	_____	_____

東京日英学院

Tokyo JE Language School

経費支弁書

Letter of responsibility for study and living expenses

日本国法務大臣 殿
To the Minister of Justice

国籍 : _____
Nationality : _____
氏名 : _____
Name of applicant : _____
生年月日 : _____年 _____月 _____日 (男 . 女)
Date of birth : _____ Y _____ M _____ D (Male . Female)

私はこの度、上記の者が日本国に 在留中 の経費支弁者となりましたので、下記の通り経費支弁の引受経緯を説明するとともに、経費支弁について誓約します。

I am the guarantor of above applicant in the case that he / she enters to Japan.
I explain about relationship between myself and applicant in detail, and pledge to support all of his / her finance as below;

1. 経費支弁の経緯(申請者の経費支弁を引き受けた経緯、申請者との関係について具体的に記載して下さい。)
Reason for supporting (please fill in details about relationship between myself and applicant, and the reason for supporting applicant.)

.....
.....
.....
.....

2. 経費支弁内容
Details of supporting

私 _____ は、上記の者の日本国滞在について下記の通り経費支弁することを誓約します。

また上記の者が在留期間更新許可申請を行う際には、送金証明書又は本人名義の預金通帳(送金事実、経費支弁事実が記載されたもの)の写し等で、生活費等の支弁事実を明らかにする書類を提出します。

I _____ pledge to pay during above applicant stay in Japan as follows.
In addition, when he / she apply for extension of period of visa, I pledge to show *the statement of remittance* or *the bank note* (which has records of remittance)and verify supporting of living expenses and all of expenditure.

- (1) 学費 : 半年ごと ¥ 343,000.-
Tuition : Every 6month _____
(2) 生活費 : 月額 ¥ _____
Living fee : Monthly _____
(3) 支弁方法(送金、振込等支弁方法を具体的に記載して下さい。)
Method of suport(please fill in details about the way of supporting.)

.....
.....
.....

日付 : _____年 _____月 _____日
Date : _____ Y _____ M _____ D

経費支弁者 氏名 : _____ 学生との関係 : _____
Guarantor Name : _____ Relationship : _____
住所 : _____ TEL : _____
Address : _____

東京日英学院

Tokyo JE Language School

経費支弁者の家族一覧表

Sponsor's Family List

■ 留学申請者 Applicant

国籍: 氏名:
Nationality Name

生年月日: 年 月 日 性別: 男 女
Date of Birth Y M D Sex M F

■ 経費支弁者 Sponsor

国籍: 氏名: 年齢:
Nationality Name Age

生年月日: 年 月 日 学生との関係:
Date of Birth Y M D Relation with applicant

住所: 職業:
Address Occupation

■ 経費支弁者の家族及び同居している他の者について全て記載して下さい:

Please describe everything about family members etc of sponsors and others living with expenses payer

続柄 Relation	氏名 name	生年月日 Date of Birth	年齢 Age	国籍 Nationality	性別 Sex	職業 Occupation	現住所 Address	同居・別居の有無 Live together or separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation
								同居・別居 together Separation

■ 上記の内容に相違ありません。
I hereby certify that the above statements are true and correct

作成日: 年 月 日
Date Y M D

署名:
Signature